

1/19/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. January 19, 2016, pursuant to adjournment on January 12, 2016. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Kelly, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Barth, seconded by Bender, to approve the January 12, 2016, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$494,161.27. 5 ayes.

A & B Business Equip	Lease-Rental	350.11	A & B Business Equip	Maintenance C	143.38
A To Z World Languag	Interpreters	1,590.00	A-1 Septic Tank & Ex	Bldg/Yard Rep	222.50
Active Data Systems,	Other Profess	1,562.50	Airgas Inc	Lease-Rental	32.75
Airway Service Inc	Automotive/Sm	1,483.36	Airway Service Inc	Gas,Oil,Diese	137.99
Alamar Uniforms	Uniform Allow	228.55	American Polygraph A	Memberships	150.00
Anderson, Janet R	Other Misc. R	150.00	Arena Motel	Motels	275.00
Argus Leader - Adver	Publishing Fe	5,637.18	Avera Health Plans	Expenditures	1,980.85
Avera McKennan Hospi	Blood Withdra	74.00	Avera McKennan Hospi	Expenditures	655.00
Avera McKennan Hospi	Hospitals	30,521.31	Avera McKennan Hospi	Physicians	1,362.62
Avera Specialty Clin	Physicians	94.10	Bartels, Amber	Business Trav	52.92
Bauer, Daryl L	Welfare Rent	500.00	Bechtel, Dave	Welfare Rent	600.00
Benz, Vergil C	Welfare Rent	390.00	BI Inc	Program Suppl	8,141.10
Bob Barker Company,	Inmate Suppli	1,169.35	Boyer Trucks Sioux F	Automotive/Sm	56.82
Boyer Trucks Sioux F	Truck Repair/	337.49	Brandon Fire Dept	Education & T	225.00
Brende, Schroeder &	Attorney Fees	2,685.50	Brookings County She	Board Of Pris	130.00
Bureau Of Informatio	Contract Serv	5.02	Bureau Of Informatio	Telephone	196.70
Buthe, DJ	Business Trav	59.00	Butler Machinery Com	Heavy Eq. Rep	2,069.46
C & R Supply Inc	Automotive/Sm	147.32	Campbell Supply Co I	Bridge Repair	49.38
Campbell Supply Co I	Building Repa	42.99	CBM Managed Services	Board Of Pris	16,526.99
Center For Family Me	Other Profess	527.00	Century Business Pro	Lease-Rental	702.64
Childrens Home Socie	Other Miscell	12,436.30	Civil Design Inc	Architects &	484.00
Cleveland Heights Ap	Welfare Rent	700.00	Cody, Denise	Bd Exp. Fees	45.00
Compass Center FKA	Other Miscell	3,109.08	Complete Home Care I	Pharmacies	137.52
Computer Forensic Re	Other Profess	345.00	Country Meadows Apts	Welfare Rent	1,180.00
Crew & Crew Pc	Attorney Fees	720.00	Culligan Water Condi	Other Miscell	38.50
Dakota Data Shred	Lease-Rental	695.98	Dakota Fluid Power,	Truck Repair/	1,108.19
Dakota Supply Group,	Juvenile Dete	89,556.27	Dakotacare Cobra Ser	Cobra Insuran	1,699.35
Daybreak/T & H Conve	Gas,Oil,Diese	35.50	Deans Bulk Svc Inc	Gas,Oil,Diese	610.26
Double H Paving Inc	Snow Removal	5,797.50	Dover, Sena S	Bd Evaluation	1,162.50
Duffy, Ryan	Attorney Fees	11,064.90	Dust Tex Service Inc	Janitorial/Ch	22.56
Eekhoff Law Prof Llc	Attorney Fees	1,494.00	EH Hospitality Llc	Motels	360.00
Elite Business Syste	Office Suppli	79.82	Empire Business Syst	Printing/Form	850.40
Evans, Preston	Investigators	277.20	Family Service Inc	Expenditures	325.00
Ferguson Enterp Inc	Motor/Machine	99.20	First Premier Bank	Investigators	68.90
Fleetpride / Holt, I	Truck Repair/	11.55	Fremont Industries,	Janitorial/Ch	66.25
G & R Controls Inc	Juvenile Dete	5,756.00	G & R Controls Inc	Repair/Renova	4,438.00
George Boom Funeral	Burials	1,000.00	George, Aaron	Welfare Rent	845.00
Goebel Printing, Inc	Office Suppli	119.90	Goebel Printing, Inc	Printing/Form	2,135.60
Graham Tire Co. - Do	Automotive/Sm	421.76	Graybar Electric Com	Electrical Re	36.58
Guzman, Sandra V.	Interpreters	50.00	Hansen, Ken/Christin	Welfare Rent	500.00
Heritage Apartments	Welfare Rent	727.00	Holdahl Company, Inc	Program Activ	633.60
Horizon Agency Inc	Expenditures	2,509.00	Horn, Garrett	Attorney Fees	422.00
HOV Services Inc	Microfilming	220.85	HP Company - Hewlett	Data Processi	816.00
Hy-Vee Accounts Rece	Pharmacies	42.98	I State Truck Center	Truck Repair/	41.43
Infrastructure Mgmt	Architects &	1,750.00	Institutions Service	Jail Repairs/	6,349.19
Interprecors Llc	Interpreters	88.00	Interstate Office Pr	Office Suppli	956.17

1/19/2016

Interstate Power Sys	Truck Repair/	175.00	Iosty, James	Bd Exp. Fees	6,795.00
Iosty, James	Crisis Interv	144.00	ISS Facility Svcs-Mi	Contract Serv	12,658.00
JCL Solutions-Janito	Inmate Suppli	2,350.56	Jim & Ron's Service	Other Profess	228.00
Johnson, Clara	Bd Exp. Fees	144.00	Johnson, Richard L	Attorney Fees	225.00
Koletzky Law Office	Attorney Fees	229.00	Kone, Inc.	Maintenance C	849.30
Kone, Inc.	Other Profess	57.16	Kone, Inc.	Outside Repai	9,000.00
Lacey Rentals Inc	Lease-Rental	105.00	Laughlin, Nicole	Attorney Fees	660.00
Lewis Drug Stores	Pharmacies	824.18	Lewno, Lucy	Bd Exp. Fees	448.47
Loving, Philip	Bd Evaluation	2,865.00	Lutheran Social Svcs	Interpreters	112.50
Mac's, Inc.	Building Repa	11.97	Madison Square Ptnrs	Welfare Rent	1,000.00
Marco Technologies L	Lease-Rental	170.00	Marco Technologies L	Maintenance C	158.61
Matchan, Hope	Attorney Fees	202.50	Mattson, Monica	Child Defense	4,782.30
McKesson Medical-Sur	Clinics - Aux	40.12	Med-Star Paramedic I	Transportatio	300.00
Meile-Rasmussen, Jac	Business Trav	28.56	Metro Communications	Clinics - Aux	30.00
Metro Communications	Other Miscell	26,179.67	Michaelson, Gene	Welfare Rent	1,200.00
Microfilm Imaging Sy	Contract Serv	4,622.40	Microfilm Imaging Sy	Lease-Rental	630.00
Microfilm Imaging Sy	Software	4,500.00	Mid-States Organized	Memberships	250.00
MidAmerican Energy C	Natural Gas	3,209.48	MidContinent Communi	Telephone	55.00
Midwest Alarm Compan	HHS Maintenanc	405.12	Midwest Residential	H.S. Donation	170.00
Midwest Residential	Welfare Rent	1,383.15	Miller Funeral Home,	Burials	2,250.00
Minn Cnty So Petty C	Gas,Oil,Diese	10.68	Minn Cnty So Petty C	Other Miscell	22.00
Minn Cnty So Petty C	Other Supplie	34.62	Mobile Electronic Se	Communication	245.00
Monick Pipe & Supply	Plumbing & We	390.00	Morse Correctl Healt	Contract Serv	1,200.00
Murray Properties, L	Welfare Rent	1,662.00	NASPPG Insurance Ser	Professional	1,775.49
Neve's Uniforms	Uniform Allow	6,171.34	Newman Signs Inc	Sign Supply/I	60.78
Niedringhaus, Paul	HIDTA Grant	34.00	Nielsen Ogdahl, Erin	Attorney Fees	175.00
North Central Intl S	Truck Repair/	157.37	Northern Plains Inve	Attorney Fees	12,408.61
Nyberg's Ace Hardwar	Building Repa	74.43	Olson Painting/Reise	Building Repa	525.00
Olson Painting/Reise	Program Activ	1,650.00	Paramedics Plus-Siou	Transportatio	150.00
Pennington County Ja	Extradition &	6,629.95	Petersen, Miranda	Business Trav	131.04
Pine Meadows/Univers	Welfare Rent	380.00	Pipestone County (MN	Return Of Ser	75.00
Polk County (IA) She	Return Of Ser	35.60	Presto-X-Company	Outside Repai	198.60
Qualified Presort Se	Postage	3,226.92	R & L Supply, Ltd	Repair/Renova	1,092.87
Record Keepers, Inc.	Other Profess	267.24	Rensberger, Ron	Welfare Rent	475.00
Roberts, Yvonne	Welfare Rent	350.00	Robinson, Margaret	Store Invento	490.09
Roemens Automotive I	Automotive/Sm	45.54	Ron's Garage, Inc.	Truck Repair/	117.64
Sanford Clinic - Fi	Other Miscell	23,878.08	Sanford Health Plan	Expenditures	2,684.00
Sanford Occupational	Expenditures	50.00	Schultz, Shannon	Business Trav	59.00
SD Dept Of Public Sa	Other Miscell	38.00	SD Dept Of Revenue	Blood/Chemica	205.00
SD Dept Of Revenue	Bulletin Boar	136.92	SD Dept Of Revenue	Coroner Fee/T	1.70
SD Dept Of Revenue	Fingerprint/T	144.34	SD Dept Of Revenue	GIS Revenue	1.42
SD Dept Of Revenue	Lab Costs	275.00	SD Dept Of Revenue	Misc. Auditor	13.13
SD Dept Of Revenue	Misc. Dir. Eq	18.62	SD Dept Of Revenue	Misc. Informa	2.83
SD Dept Of Revenue	Misc. Treasur	17.83	SD Dept Of Revenue	Office Suppli	99.00
SD Dept Of Revenue	Other Miscell	14.00	SD Dept Of Revenue	Store Sales	160.31
SD One Call	Building Repa	7.35	SD Sheriffs Assn	Memberships	5,434.04
SD State's Attorneys	Memberships	2,250.00	Sehr, Francis J/Sehr	Welfare Rent	1,000.00
Senior Citizens Svcs	Program Activ	54.00	Servall Towel & Line	Program Activ	26.25
Settlementone Screen	Recruitment	34.60	SF Family Vision	Optometric Se	10.00
SF Specialty Hospita	Recruitment	115.00	Sherwin Williams	Building Repa	39.96
Shiple's Laundry &	Program Activ	20.60	Sigler Fire Equipmen	Jail Repairs/	59.50
Sigler Fire Equipmen	Other Repairs	192.00	Sioux Falls City Fin	Building Repa	635.00
Sioux Falls Two Way	Communication	125.87	Sioux Falls Utilitie	Welfare Utili	390.94
Sioux Valley Energy	Welfare Utili	344.94	St Francis House	Other Profess	50.60
State Supply Comp In	Building Repa	118.60	Stenopat Ltd Inc	Depositions	71.50
Sturdevant's Auto Pa	Truck Repair/	38.69	Sunshine Foods	Welfare Food	52.89
Swanda, Karen	Bd Exp. Fees	45.00	Tammen Oil	Automotive/Sm	23.26
Taser International	Education & T	1,400.00	Taylor Place Llc	Welfare Rent	600.00
Test Point Paramedic	Blood Withdra	4,560.00	Thomson Reuters - We	Legal Researc	4,298.80
Thorin, Deyanira T	Interpreters	75.00	Tires,Tires,Tires In	Automotive/Sm	1,353.87
Tires,Tires,Tires In	Gas,Oil,Diese	240.54	Transunion Risk & Al	Investigators	69.50
Underberg, Phil A	Welfare Rent	1,400.00	V & S Inc	Uniform Allow	819.70
Van Batavia, Roger D	Exhibit Mater	109.72	Variety Foods Llc	Other Profess	458.11
VB Falls Terrace Apt	Welfare Rent	700.00	Venenga, Gene/Wanda	Welfare Rent	432.00
Verizon Wireless	Communication	54.14	Verizon Wireless	Data Processi	1,174.89

1/19/2016

Verizon Wireless	HIDTA Grant	94.15	Verizon Wireless	Safety & Resc	264.00
Verizon Wireless	Telephone	6,340.96	Volunteers Of Americ	Alternatives	21,679.59
Volunteers Of Americ	Other Profess	2,640.00	V2 Llc Db	Welfare Rent	640.00
Wal-Mart Pharmacy	Pharmacies	35.70	Waltner, Kolbeck, Scha	Attorney Fees	819.00
Waste Management Of	Trash Removal	239.59	Weerheim, Tom	Attorney Fees	405.00
Wheelco Brake & Supp	Small Tools,	162.43	Wheelco Brake & Supp	Truck Repair/	155.93
Wilson, Dean M.	Welfare Rent	400.00	Winner Police Depart	Extradition &	136.00
Woodall, Kristin A	Court Reporte	68.00	Xcel Energy, Inc.	Electricity	528.59
Xcel Energy, Inc.	Welfare Utili	600.31	Yankton County Sheri	Return Of Ser	50.00
Yellow Cab Inc	Transportatio	21.30	Yellow Robe, Luke	ICWA Professi	26,174.00
YMCA SF Housing / Ym	Welfare Rent	453.00	Zee Medical Service	Office Suppli	151.15

REPORTS

The Minnehaha County Sheriff’s Report for December 2015, the Register of Deeds Official Statement of Revenue Report for December 2015, and the Auditor’s Account with the County Treasurer as of December 31, 2015, were received and placed on file in the Auditor’s Office.

On Deposit in Banks	
Interest-bearing open account	19,791,039.67
US Bank (Cash with Trustee)	7,899,918.75
CD’s and savings	15,000,000.00
Cash	19,878.42
Checks/drafts in Treasurer’s possession for more than 3 days	7,901.58
Total Cash On Hand	42,718,738.42
Total Reconciled AS/400 Cash Balance	42,718,738.42

PERSONNEL

MOTION by Bender, seconded by Beninga, to approve the following personnel changes. 5 ayes.

1. To promote Benjamin Green from Corrections System Operator to Correctional Officer in Training (12/3) for the Jail at \$17.03/hour effective 1/16/16.
2. To promote Alexander Braun from Corrections System Operator to Correctional Officer in Training (12/3) for the Jail at \$17.03/hour effective 1/16/16.
3. To promote Kyle Johnson from Corrections System Operator to Correctional Officer in Training (12/3) for the Jail at \$17.03/hour effective 1/16/16.
4. To begin Accident Reconstruction specialty pay for Chansey Ford, Deputy Sheriff for the Sheriff’s Office, resulting in a rate of \$22.30/hour effective 1/8/16.
5. To begin Accident Reconstruction specialty pay for Travis Stauffacher, Deputy Sheriff for the Sheriff’s Office, resulting in a rate of \$27.17/hour effective 1/8/16.
6. To begin EMT specialty pay for Cody Lowe, Deputy Sheriff for the Sheriff’s Office, resulting in a rate of \$21.75/hour effective 1/7/16.

Step Increases

1. William Hoskins – Museum Director – Museum – 24/13 – 12/27/15 - \$3,658.40/bi-weekly
2. Kedra Ali – Custodian – Facilities – 6/10 – 1/12/16 - \$15.06/hour
3. Jennifer Adix – Human Resources Generalist – Human Resources – 17/12 – 12/27/15 - \$27.23/hour

1/19/2016

4. Michael Miller – Chief Deputy Public Defender – Public Defender’s Office – 25/7 – 1/17/16 - \$3,482.40/bi-weekly
5. Carole James – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/11 – 1/2/16 - \$2,858.40/bi-weekly
6. Lori Ehlers – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/7 – 1/9/16 - \$2,589.60/bi-weekly
7. Carrie Mees-Burt – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/15 – 1/3/16 - \$3,155.20/bi-weekly
8. Amanda Eden – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/9 – 1/2/16 - \$2,720.80/bi-weekly
9. Rhett Bye – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/8 – 1/4/16 - \$2,654.40/bi-weekly
10. Kari Winqvist – Victim Witness Assistant – State’s Attorney’s Office – 16/7 – 1/2/16 - \$22.91/hour

AGREEMENT

Carey Deaver, Human Resources Director, gave a briefing on a one year renewable contract between Minnehaha County and Lincoln County for Human Resources Services. Under the terms of the contract Minnehaha County Human Resources staff will provide support in person in Lincoln County for one day a week and by phone throughout the week during normal business hours. Lincoln County will reimburse Minnehaha County at the rate of \$4,875 per month. MOTION by Beninga, seconded by Barth, to authorize the Chairman to sign a one year renewable contract beginning January 1, 2016 through December 31, 2016 between Minnehaha County and Lincoln County for Human Resources Services at a total projected cost of \$58,500. 5 ayes.

BRIEFING

Carol Muller, Commission Administrative Officer, gave a briefing on recommended Commission appointments to Boards and Councils. MOTION by Kelly, seconded by Barth, to approve the following appointments: Commissioners Barth and Kelly to the Metro Communications Council; Commissioner Heiberger to the SD Association of County Commissioners Board of Directors Primary; Commissioner Barth as Alternate to the SD Association of County Commissioners Board of Directors; Commissioner Beninga to the Sioux Empire Housing Partnership; Commissioners Bender and Beninga to the Multi-Cultural Center Intergovernmental Board; Commissioners Bender, Kelly, and Barth to the SECOG Urbanized Development Commission. 5 ayes.

VEHICLE PURCHASE

Kristin Trana, Administrative Coordinator for the Sheriff’s Department, requested authorization to purchase six (6) Dodge Chargers off the 2016 South Dakota State bid at a cost of \$25,776 per vehicle. The contract holder is Billion Auto in Sioux Falls. MOTION by Kelly, seconded by Barth, to authorize the purchase of six (6) Dodge Chargers from Billion Auto in Sioux Falls, SD State Contract #16866, at a total cost of \$154,656. 5 ayes

AGREEMENTS

1/19/2016

Carol Muller, Commission Administrative Officer, gave a briefing on a two month agreement between Minnehaha County and Volunteers of America for the Reception Center and the Evening Report Center. The monthly cost will be the same as the previous agreement. During this time period Minnehaha County will work to secure a long-term operator for both services. MOTION by Beninga, seconded by Barth, to authorize the Chairperson to sign the agreement between Minnehaha County and Volunteers of America for the Reception Center at a cost of \$8,466.83 per month and the Evening Report Center for a cost of \$6,521.09 per month. 5 ayes.

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on the 2016 contract between Minnehaha County and Carroll Institute to provide housing and a low-intensity, short term residential and pre-treatment program for individuals who have been court ordered into treatment. The major provisions of the contract are as follows: Carroll Institute will provide housing for up to 4 individuals per day in their facility at 327 S. Spring, Sioux Falls; The County will pay Carroll Institute \$111,330 in 12 equal monthly installments, and is allowed to review the bed utilization rates and other program modifications that may be contemplated prior to June 2016 to consider any necessary adjustments; The Sheriff's Department will provide transportation from the detoxification center or the jail upon a schedule determined by the Sheriff's Department to the Carroll Institute IVC Housing Unit, and transportation to the involuntary treatment program will be by existing protocol. MOTION by Barth, seconded by Bender, to authorize the Chairperson to sign the 2016 agreement between Minnehaha County and Carroll Institute for short-term residential substance abuse pre-treatment services beginning January 1, 2016 through December 31, 2016 at a cost of \$111,330. 5 ayes.

LEGISLATIVE UPDATE

Robert Wilson, Assistant Commission Administrative Officer, gave an update and status report of the 2016 Legislative Session on bills that impact Minnehaha County.

MOTION by Barth, seconded by Bender, to adjourn into executive session for personnel and contract discussions. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday January 26, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairperson

ATTEST:

Cynthia Jepsen
Deputy Auditor